

# Parish Council of Coleford

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Clerk to the Council  
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Gallant Hill Farm  
Foxcote  
Radstock  
BA3 5YB

4<sup>th</sup> October 2017

## **\*\*PUBLIC MEETING\*\***

A meeting of Coleford Parish Council will take place on **Wednesday the 11<sup>th</sup> October 2017 at 7pm** in the Meeting Room at Douglas Yates Court, Church St, Coleford.

Signed

Miss Vickie Watts  
Clerk to the Council

### **Chairman's Announcements**

The Chair will explain any housekeeping and evacuation procedures in the event of an emergency

### **Public Forum Period (Maximum 15 Minutes)**

The public will be given an opportunity to speak on any issue prior to the start of the meeting.

### **AGENDA**

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|----------|--|----------------|
| <b>1</b> | <b>Apologies for Absence (acceptance of any reasons offered)</b>                                 | <b>2 mins</b>  |
| <b>2</b> | <b>Declaration of Interest and Dispensations granted since last meeting</b>                      | <b>2 mins</b>  |
|          | 1. To receive declarations of interest from Councillors on items on the agenda                   |                |
|          | 2. To receive written requests for dispensations for disclosable pecuniary interests             |                |
|          | 3. To grant any requests for dispensation as appropriate   |                |
| <b>3</b> | <b>Approve Minutes of last Parish Council meeting held on the 13<sup>th</sup> September 2017</b> | <b>5 mins</b>  |
| <b>4</b> | <b>Matters Arising</b>   | <b>10 mins</b> |
| <b>5</b> | <b>Reports</b>   | <b>15 mins</b> |
| 5.1      | PCSO   |                |
| 5.2      | County Councillor P Ham  |                |
| 5.3      | District Councillors P Ham & A Townsend  |                |
| 5.4      | Councillors – details of meetings attended this month  |                |
| <b>6</b> | <b>Planning</b>  | <b>30 mins</b> |
| 6.1      | Planning Applications  |                |
| 6.2      | Decisions on Previous Applications   |                |
| 6.3      | Complaints received by the Planning Enforcement Team, Mendip District Council                    |                |
| 6.4      | Present Applications   |                |
|          | 2017/1374/FUL - Proposed 20MW Flexible Electricity Generation Facility (FEGF)                    |                |
|          | Rebastone Masonry Limited Newbury Works Newbury Hill Coleford, BA3 5RX                           |                |
| <b>7</b> | <b>Reports on Highway and Footpath Issues including</b>  | <b>10 mins</b> |
|          | 1. Renovation of Finger post signs   |                |
|          | 2. Small Improvement Scheme application  |                |
| <b>8</b> | <b>Update on Data Protection and Parish Councils responsibility</b>                              | <b>5 mins</b>  |

- 9 Agree Tree Work at Goodeaves Play area 10 mins**
- 10 Finance 15 mins**
- 10.1 Bank Reconciliation
- 10.2 2<sup>nd</sup> Quarter budget review
- 10.3 Discuss and agree Clerks Pension scheme and payment method
- 10.4 Accounts approved for payment

Clerk expenses (£36 home office)	TBC
SJH Services – Grass cutting	TBC
Graham Edgell – Notice board repair	£175.00
Registration on Data Protection records	£35.00
Lewis Trethewey – Erection of signage.£3.72 plus filament price TBC	£TBC
Somer Valley Rotary Club - Defibrillator	£300.00
Noel House – Car park fencing	£850.00
Grant Thornton – Audit Fee	£200.00

- 11 Review Cemetery Policy 5 Mins**
- 12 Update on Bishop Henderson Dog Fouling Signage competition 5 Mins**
- 13 Environment Report – Cllr Keith Evans inc Community pay back team update 5 Mins**
- 14 Meetings to attend 5 Mins**
- 15 Report of any risks identified 5 Mins**
- 16 Correspondence 5 Mins**
- 17 Matters of Urgency – at the Chairman’s Discretion 5 Mins**
- 18 Date of Next Meetings: 5 mins**
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| Tuesday 24 <sup>th</sup> October 2017   | Planning Meeting & Finance Working Party Meeting – Precept |
| Tuesday 7 <sup>th</sup> November 2017   | Small Grants Working Party Meeting                         |
| Wednesday 8 <sup>th</sup> November 2017 | Parish Council Meeting                                     |

Members are reminded that the Council has a general duty to consider the matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights