

Parish Council of Coleford

Miss V Watts
Clerk to the Council
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Gallant Hill Farm
Foxcote
Radstock
BA3 5YB

2nd November 2017

****PUBLIC NOTICE****

A meeting of Coleford Parish Council will take place in the Meeting Room at Douglas Yates Court on **Wednesday the 8th November 2017 at 7pm**

Signed

Miss Vickie Watts
Clerk to the Council

Chairman's Announcements

The Chair will explain any housekeeping and evacuation procedures in the event of an emergency

Public Forum Period (Maximum 15 Minutes)

The public will be given an opportunity to speak on any issue prior to the start of the meeting.

AGENDA

- | | | |
|-----------|---|----------------|
| 1 | Apologies for Absence (acceptance of any reasons offered) | 2 mins |
| 2 | Resignation of Councillor | |
| 3 | Declaration of Interest and Dispensations granted since last meeting | 2 mins |
| | 1. To receive declarations of interest from Councillors on items on the agenda | |
| | 2. To receive written requests for dispensations for disclosable pecuniary interests (if any) | |
| | 3. To grant any requests for dispensation as appropriate | |
| 4 | Approve Minutes of last Parish Council meeting held on the 4th and 24th October 2017 | 5 mins |
| 5 | Matters Arising | 10 mins |
| 6 | Reports | 10 mins |
| 6.1 | PCSO | |
| 6.2 | County Councillor P Ham | |
| 6.3 | District Councillors P Ham & A Townsend | |
| 6.4 | Councillors – details of meetings attended this month | |
| 7 | Planning | 10 mins |
| 7.1 | Planning Applications | |
| 7.2 | Decisions on Previous Applications | |
| 7.3 | Complaints received by the Planning Enforcement Team, Mendip District Council | |
| 7.4 | Housing Needs Survey – Approve publicity plan & agree timetable | |
| 7.5 | Present Applications | |
| 8 | Reports on Highway and Footpath Issues including renovation of Finger post signs | 5 mins |
| 9 | Progress report on BMX track to include agreeing financial plan and funding applications | 5 mins |
| 10 | Update on CAFC including discussion and decision on alterations to internal layout & repair | 10 mins |

- 11 Finance** **15 mins**
- 11.1 Bank Reconciliation
- 11.2 Agree reserves
- 11.3 Approve Small Grant Awards
- 11.4 Accounts approved for payment

Clerk expenses (£36 home office)	£84.38
SJH Services – Grasscutting	TBC
SALC / NALC affiliation fee for 2017/18	£589.29
Cartridge Save Limited – Laser Cartridges (4 Pk)	£273.96
Oakleigh Garden Services	£126.00
Small Grant Awards	TBC

- 12 Approve application for memorial from Exclusive Memorial** **5 Mins**
- 13 Discuss Saturday Bus Service** **5 Mins**
- 14 Discuss request for new entrance from private garden into Coleford Play area** **5 Mins**
- 15 Coleford Revival Group** **5 Mins**
- 15.1 Update on the requests made at September meeting
- 15.2 Village Day
- 16 Parish Plan - Review action list** **5 Mins**
- 17 Website update – Agree link to Radstock Museum website** **5 Mins**
- 18 Agree meeting dates for 2018** **5 Mins**
- 19 Environment Report – Cllr Keith Evans** **15 Mins**
- 19.1 Agree locations for new street furniture & dog waste bin at Rope Walk
- 19.2 Community pay back team update
- 19.3 Update on Poster Competition
- 20 Meetings to attend** **5 mins**
- 21 Report of any risks identified** **5 mins**
- 22 Correspondence** **5 mins**
- 23 Matters of Urgency – at the Chairman’s Discretion** **5 mins**
- 24 Date of Next Meetings:**
- | | |
|---|------------------------|
| Tuesday 21 st November 2017 | Planning Meeting |
| Wednesday 6 th December 2017 | Parish Council Meeting |

Members are reminded that the Council has a general duty to consider the matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights