

# Parish Council of Coleford

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Gallant Hill Farm  
Foxcote  
Radstock  
BA3 5YB

8<sup>th</sup> March 2018

## **\*\*PUBLIC NOTICE\*\***

A meeting of Coleford Parish Council will take place in the Meeting Room at Douglas Yates Court on **Wednesday the 14<sup>th</sup> March 2018 at 7pm**

Signed

Miss Vickie Watts  
Clerk to the Council

### **Chairman's Announcements**

The Chair will explain any housekeeping and evacuation procedures in the event of an emergency

### **Public Forum Period (Maximum 15 Minutes)**

The public will be given an opportunity to speak on any issue prior to the start of the meeting.

### **AGENDA**

- |          |   |                |
|----------|---|----------------|
| <b>1</b> | <b>Apologies for Absence (acceptance of any reasons offered)</b>  | <b>2 mins</b>  |
| <b>2</b> | <b>Co-option of Councillor</b>  | <b>5 mins</b>  |
| <b>3</b> | <b>Declaration of Interest and Dispensations granted since last meeting</b>   | <b>2 mins</b>  |
| <b>4</b> | <b>Approve Minutes of last Parish Council meeting held on the 14<sup>th</sup> and 20<sup>th</sup> February 2018</b> | <b>5 mins</b>  |
| <b>5</b> | <b>Matters Arising</b>  | <b>5 mins</b>  |
| <b>6</b> | <b>Reports</b>  | <b>10 mins</b> |
| 6.1      | PCSO  |                |
| 6.2      | County Councillor P Ham   |                |
| 6.3      | District Councillors P Ham & A Townsend   |                |
| 6.4      | Councillors – details of meetings attended this month   |                |
| <b>7</b> | <b>Planning</b>   | <b>15 mins</b> |
| 7.1      | Decisions on Previous Applications  |                |
| 7.2      | Complaints received by the Planning Enforcement Team, Mendip District Council                                       |                |
| 7.3      | Present Applications  |                |
| <b>8</b> | <b>Progress report on BMX pump track including:</b>   | <b>10 mins</b> |
| 8.1      | Commemorative Plaque to show donors   |                |
| 8.2      | Formal opening ceremony   |                |
| 8.3      | Agree purchase of signage from main sponsor   |                |
| <b>9</b> | <b>Consider email from Ms J Kerr regarding Recycling and Traffic speeds</b>   | <b>5 mins</b>  |

<b>10</b>	<b>Reports on Highway and Footpath Issues including:</b>	<b>10 mins</b>
10.1	Update on the renovation of Finger post signs	
10.2	Agree action on the missing pavement section at Goodeaves.	
10.3	Consider and agree tree work at Underhill	
<b>11</b>	<b>Allotments</b>	<b>10 mins</b>
11.1	Allotment tenancies at Coleford Playing Field	
11.2	Consider quotes to remove branches to tree at Goodeaves allotments	
11.3	Update from the allotment meeting held on Friday 23 <sup>rd</sup> February	
11.4	Consider request to keep chickens on part of plot 8	
<b>12</b>	<b>Finance</b>	<b>15 mins</b>
12.1	Bank Reconciliation	
12.2	Seek agreement to order the Sport England sign	
12.3	Consider quotes received for Roman Way Fence and select Contractor if we wish to pursue.	
12.4	Accounts approved for payment	
<b>12</b>	<b>Update on Housing Needs Survey</b>	<b>5 Mins</b>
<b>13</b>	<b>Closure of the Coleford Village Post Office</b>	
<b>14</b>	<b>Meetings to attend</b>	<b>5 Mins</b>
<b>15</b>	<b>Play equipment inspections</b>	<b>5 Mins</b>
<b>16</b>	<b>Report of any risks identified</b>	<b>5 Mins</b>
<b>17</b>	<b>Correspondence</b>	<b>5 Mins</b>
<b>18</b>	<b>Matters of Urgency – at the Chairman’s Discretion</b>	<b>5 Mins</b>
<b>19</b>	<b>Date of Next Meetings:</b>	<b>5 mins</b>
	Tuesday 20 <sup>th</sup> March 2018                      Planning Meeting	
	Wednesday 11 <sup>th</sup> April 2018                      Parish Council Meeting	

Members are reminded that the Council has a general duty to consider the matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights