

Parish Council of Coleford

Miss V Watts
Clerk to the Council
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Gallant Hill Farm
Foxcote
Radstock
BA3 5YB

30th November 2017

Dear Councillor

You are summoned to a meeting of Coleford Parish Council will take place in the Meeting Room at Douglas Yates Court on **Wednesday the 6th December 2017 at 7pm**

Signed

Miss Vickie Watts
Clerk to the Council

Chairman's Announcements

The Chair will explain any housekeeping and evacuation procedures in the event of an emergency

Public Forum Period (Maximum 15 Minutes)

The public will be given an opportunity to speak on any issue prior to the start of the meeting.

AGENDA

- | | | |
|----------|--|----------------|
| 1 | Apologies for Absence (acceptance of any reasons offered) | 2 mins |
| 2 | Co-option of Councillor | 5 mins |
| 3 | Declaration of Interest and Dispensations granted since last meeting | 2 mins |
| | 1. To receive declarations of interest from Councillors on items on the agenda | |
| | 2. To receive written requests for dispensations for disclosable pecuniary interests (if any) | |
| | 3. To grant any requests for dispensation as appropriate | |
| 4 | Approve Minutes of last Parish Council meeting held on the 8th November 2017 | 5 mins |
| 5 | Matters Arising | 10 mins |
| 6 | Reports | 10 mins |
| 6.1 | PCSO | |
| 6.2 | County Councillor P Ham | |
| 6.3 | District Councillors P Ham & A Townsend | |
| 6.4 | Councillors – details of meetings attended this month | |
| 7 | Planning | 10 mins |
| 7.1 | Decisions on Previous Applications | |
| 7.2 | Complaints received by the Planning Enforcement Team, Mendip District Council | |
| 7.3 | Present Applications - NONE | |
| 8 | Progress report on BMX track | 5 mins |
| 9 | Reports on Highway and Footpath Issues including: | 5 mins |
| 9.1 | Update on the renovation of Finger post signs | |
| 9.2 | Review of Footpath reports | |

- 10 Freedom of information request 10 mins**
- 11 Finance 15 mins**
- 11.1 Bank Reconciliation
- 11.2 Precept discussion
- 11.3 Accounts approved for payment

Clerk expenses (£36 home office)	£80.53
New email hosting (Paid by V J Watts)	£40.83
Total to V Watts	£121.36
Mendip District Planning fee	£TBC
Remembrance Wreath	£17.50
Mr R Stanley – Footpath Warden South	£50.00
Mr R Hedges – Footpath Warden North	£50.00
SJH Services – Grass cutting	TBC

- 12 Meetings to attend 5 Mins**
- 13 Report of any risks identified 5 mins**
- 14 Correspondence 5 mins**
- 15 Matters of Urgency – at the Chairman’s Discretion 5 mins**
- 16 Date of Next Meetings: 5 mins**
- Tuesday 19th December 2017 Planning Meeting
- Wednesday 10th January 2018 Parish Council Meeting
- Tuesday 23rd January 2018 Planning Meeting

Members are reminded that the Council has a general duty to consider the matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights