

# Parish Council of Coleford

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Gallant Hill Farm  
Foxcote  
Radstock  
BA3 5YB

8<sup>th</sup> August 2019

## **\*\*Public Meeting\*\***

A meeting of Coleford Parish Council will take place in the Meeting Room at @ **The Hub, Church Street** on **Wednesday the 14<sup>th</sup> August 2019** starting at 7pm

Signed

Miss Vickie Watts  
Clerk to the Council

### **Chairman's Announcements**

The Chair will explain any housekeeping and evacuation procedures in the event of an emergency

### **Public Forum Period (Maximum 15 Minutes)**

The public will be given an opportunity to speak on any issue prior to the start of the meeting.

### **AGENDA**

- |          |  |           |             |
|----------|--|-----------|-------------|
| <b>1</b> | <b>Apologies for Absence (acceptance of any reasons offered)</b>                                   | <b>2</b>  | <b>mins</b> |
| <b>2</b> | <b>Declaration of Interest and Dispensations granted since last meeting</b>                        | <b>2</b>  | <b>mins</b> |
| <b>3</b> | <b>Approve Minutes of last Parish Council meeting held on the 10<sup>th</sup> July 2019</b>        | <b>5</b>  | <b>mins</b> |
| <b>4</b> | <b>Matters arising</b>   | <b>5</b>  | <b>mins</b> |
| <b>5</b> | <b>Reports</b>   | <b>10</b> | <b>mins</b> |
| 5.1      | PCSO   |           |             |
| 5.2      | County Councillor P Ham  |           |             |
| 5.3      | District Councillors   |           |             |
| 5.4      | Councillors – details of meetings attended this month  |           |             |
| <b>6</b> | <b>Planning</b>  | <b>15</b> | <b>mins</b> |
| 6.1      | Decisions on Previous Applications   |           |             |
| 6.2      | Update on the proposed Gladmans Development at Lipyeate  |           |             |
| 6.3      | Complaints received by the Planning Enforcement Team, Mendip District Council                      |           |             |
| 6.4      | Present Applications   |           |             |
| 6.4.1    | 2019/1736/HSE – Erection of a rear conservatory<br>Buena Vista, Highbury Street, Coleford, BA3 5NS |           |             |
| 6.4.2    | Street trading consent application – Mr Rideout  |           |             |

The council reserves the right to consider applications not listed on this agenda that have been received by the Parish Council after the agenda was issued

<b>7</b>	<b>Highways – Including:</b>	<b>10</b>	<b>mins</b>
7.1	Cllr Townsend latest Highways report		
7.2	Winter gritting programme 2019/20		
<b>8</b>	<b>Finance</b>	<b>20</b>	<b>mins</b>
8.1	Bank Reconciliation		
8.2	1 <sup>st</sup> Quarter budget review		
8.3	Agree which defibrillator to buy either: HeartSine samaratan PAD 500 (£2,099 + VAT) or 350 (£1,999 + VAT)		
8.4	Accounts approved for payments		
<b>9</b>	<b>Discuss and agree the installation of a new litter bin on Church Street</b>	<b>5</b>	<b>mins</b>
<b>10</b>	<b>Update on condition of trees at the green at the entrance to Preachers Vale</b>	<b>5</b>	<b>mins</b>
<b>11</b>	<b>Update on water leak at Highbury Playing field car park</b>	<b>5</b>	<b>mins</b>
<b>12</b>	<b>Cemetery</b>	<b>10</b>	<b>mins</b>
12.1	Discuss ground conditions in the Parish Cemetery		
12.2	Consider the quotes received to extend the path to the rear of the church and select contractor		
<b>13</b>	<b>Consider quotes for reduction in height of the hedge at Church St Garden and select contractor.</b>	<b>10</b>	<b>mins</b>
<b>14</b>	<b>Play areas:</b>	<b>20</b>	<b>mins</b>
14.1	Agree charges for CAFC for use of changing rooms for 2019/20 season		
14.2	Update on upgrading the Highbury football pitch		
14.3	Consider quote for a new basketball hoop and decide whether to purchase.		
14.4	Agree purchase of parts to comply with recommendations made by ROSPA in annual play area reports		
14.5	Consider quotes for improvements to play areas as recommended by ROSPA		
<b>15</b>	<b>Meetings to attend / attended</b>	<b>5</b>	<b>mins</b>
<b>16</b>	<b>Report of any risks identified</b>	<b>5</b>	<b>mins</b>
<b>17</b>	<b>Correspondence</b>	<b>5</b>	<b>mins</b>
<b>18</b>	<b>Matters of Urgency – at the Chairman’s Discretion</b>	<b>5</b>	<b>mins</b>
<b>19</b>	<b>Date of Next Meetings:</b>		
	Wednesday 21 <sup>st</sup> August 2019	Planning meeting	
	Wednesday 11 <sup>th</sup> September 2019	Parish Council meeting	

Members are reminded that the Council has a general duty to consider the matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights