

# Parish Council of Coleford

---

Miss V Watts  
Clerk to the Council  
Tel: 07971 516916 / 01749 880428  
Email: [clerkcolefordsomerset@gmail.com](mailto:clerkcolefordsomerset@gmail.com)

Gallant Hill Farm  
Foxcote  
Radstock  
BA3 5YB

2<sup>nd</sup> May 2019

## **\*\*Public Meeting\*\***

The Annual Parish Council Meeting of Coleford will be held @ The Hub, Church Street on **Wednesday 8<sup>th</sup> May 2019 at 7.00pm.**

Signed

Miss Vickie Watts  
Clerk to the Council

## **AGENDA**

- 1 Election of Officer:
  - Chairman
  - Vice-Chairman
- 2 Declaration of Acceptance of Office
- 3 Apologies
- 4 Formation of Committees and Lead Councillor:
  - 4.1 Playing Fields & Play areas
  - 4.2 BMX Pump Track
  - 4.3 Environment
  - 4.4 Finance
  - 4.5 Cemetery
  - 4.6 Pay Review
  - 4.7 Small Grants
- 5 Lead / Link Councillors:
  - 5.1 Footpaths / Rights of Way
  - 5.2 Highways
  - 5.3 Open Spaces & Trees
  - 5.4 Parish Plan
  - 5.5 Young People

# Parish Council of Coleford

---

Miss V Watts  
Clerk to the Council  
Tel: 07971 516916 / 01749 880428  
Email: [clerkcolefordsomerset@gmail.com](mailto:clerkcolefordsomerset@gmail.com)

Gallant Hill Farm  
Foxcote  
Radstock  
BA3 5YB

6 Representatives:

- 6.1 @ The Hub
- 6.2 Bishop Henderson School & Children's Centre
- 6.3 Football Club(s) Representative
- 6.4 PCC & PCSO Scheme
- 6.5 Somerset Association of Local Councils
- 6.6 Quarry Liaison Group
- 6.7 Coleford Revival Group
- 6.8 Mendip Country Practice Patients Group

7 Review and Adoption of the following Policies:

- 7.1 Financial risk assessment statement
- 7.2 2019/20 Financial Regulations
- 7.3 Code of Conduct
- 7.4 Standing Orders

8 Authorisation of Signatories for Bank Accounts

9 Confirmation of direct debits / standing orders

**This will be followed by our monthly meeting**