

Parish Council of Coleford

Miss V Watts
Clerk to the Council
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Gallant Hill Farm
Foxcote
Radstock
BA3 5YB

8th June 2017

PUBLIC MEETING

A meeting of Coleford Parish Council will take place in the Meeting Room at Douglas Yates Court on **Wednesday the 14th June 2017 at 7pm**

Signed

Miss Vickie Watts
Clerk to the Council

Chairman's Announcements

The Chair will explain any housekeeping and evacuation procedures in the event of an emergency

Public Forum Period (Maximum 15 Minutes)

The public will be given an opportunity to speak on any issue prior to the start of the meeting.

AGENDA

- | | | |
|----------|---|----------------|
| 1 | Apologies for Absence (acceptance of any reasons offered) | 2 mins |
| 2 | Declaration of Interest and Dispensations granted since last meeting <ol style="list-style-type: none">1. To receive declarations of interest from Councillors on items on the agenda2. To receive written requests for dispensations for disclosable pecuniary interests (if any)3. To grant any requests for dispensation as appropriate | 2 mins |
| 3 | Approve Minutes of last Parish Council meeting held on the 10th and 23rd of May 2017 | 5 mins |
| 4 | Matters Arising | 10 mins |
| 5 | Councillor vacancy | 2 mins |
| 6 | Reports | 15 mins |
| 6.1 | PCSO | |
| 6.2 | County Councillor P Ham | |
| 6.3 | District Councillors P Ham & A Townsend | |
| 6.4 | Councillors – details of meetings attended this month | |
| 7 | Planning | 15 mins |
| 7.1 | Planning Applications | |
| 7.2 | Decisions on Previous Applications | |
| 7.3 | Complaints received by the Planning Enforcement Team, Mendip District Council | |
| 7.4 | Homeswap and Local Housing Plans - Mackintosh View, Coleford | |
| 7.5 | Present Applications | |
| 8 | Reports on Highway and Footpath Issues | 10 mins |

9	Finance	30 mins									
9.1	Bank Reconciliation										
9.2	Review & agree Cemetery fees & policy										
9.3	Accounts approved for payment										
	<table border="1"> <tr><td>Clerk expenses</td></tr> <tr><td>Clerk back pay</td></tr> <tr><td>CPRE annual membership</td></tr> <tr><td>Tony Gurd expenses for BMX track planning application</td></tr> <tr><td>Oakleigh Garden Services (Tree work for BMX track)</td></tr> <tr><td>Somerset Playing Field Association (Annual Subscription)</td></tr> <tr><td>SJH Services -</td></tr> <tr><td>Aon UK Limited – Annual PC Insurance</td></tr> <tr><td>Glasdon UK – Bags for the dispenser unit</td></tr> </table>	Clerk expenses	Clerk back pay	CPRE annual membership	Tony Gurd expenses for BMX track planning application	Oakleigh Garden Services (Tree work for BMX track)	Somerset Playing Field Association (Annual Subscription)	SJH Services -	Aon UK Limited – Annual PC Insurance	Glasdon UK – Bags for the dispenser unit	
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10	Review & Approve Policies	5 mins									
	1. Freedom of information scheme										
	2. Model Social Media Policy										
	3. Document Retention										
11	Agree and adopt Safeguarding Policy	5 mins									
12	Environment Report – Keith Evans	10 mins									
12.1	Community Pay Back scheme										
12.2	Agree locations for new street furniture & dog waste bin at Rope Walk										
12.3	Relocation of dog waste bin at Goodeaves										
12.4	Agree renovation of the noticeboard at Underhill, Coleford										
13	Playing Fields Committee Lead Councillor Report – Colin Turner	30 mins									
13.1	Agree action to correct safety issues at Coleford Playing Field play equipment										
13.2	Update on the CAFC										
13.3	Condition of hard court & youth clear up day.										
13.4	Progress report on BMX track										
13.5	Update on the Butterfly bank										
13.6	Dog Fouling signage for Highbury Playing Field										
13.7	Discuss promoting hard court for Tennis sessions and how this could be implemented										
14	Allotments	5 mins									
14.1	Review Allotments at Coleford Playing Field										
14.2	Update on the Allotment meeting held on 26/05/17										
15	Review updated website content	5 mins									
16	Meetings to attend	5 mins									
17	Report of any risks identified	5 mins									
18	Correspondence	5 mins									
19	Matters of Urgency – at the Chairman’s Discretion	5 mins									
20	Date of Next Meetings:	5 mins									
	Tuesday 27 th June 2017 Planning Meeting										
	Wednesday 12 th July 2017 Parish Council Meeting										

Members are reminded that the Council has a general duty to consider the matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights