

3. ACTION PLAN

The actions stipulated in the Action Plan are those identified from the Questionnaire and consultations with residents. The actions will be periodically monitored by members of the Steering Group under the umbrella of the Parish Council.

THE ACTION	HOW WILL IT BE TACKLED	TIMESCALE	INITIAL ACTION	RESPONSIBILITY (LEAD AND PARTNERS)	RESOURCE IMPLICATIONS	MONITORING RESPONSIBILITY	
COMMUNITY	(1) Build affordable houses.	Site found for 28 homes.	Medium term	Consultation & Planning.	Mendip Housing, Parish Council		Parish Council and Mendip Housing
	(2) Encourage community self build of houses.	Group being formed.	Long term	Site to be found, participants identified	Community Self Build Agency.	Outside bodies	CSBA and Parish Council
	(3) Improve communication in the Parish.	Improve website and make people aware of it – use it more.	Short term	Advertise existence of resource	Bill Grant/Working Group	Minor	Parish Council
		Welcome packs for new residents.	Short term	Form group to oversee	A Working Group	To be investigated	Working Group/Parish Council
		Use of 'On the Map' better to advertise events.	Short term	Contact OTM	Lead Councillor/event organisers	None	OTM/Parish Council
		Look at Youth representative within village via Parish Council i.e. slot at beginning of meeting or portfolio holder for Council – or both?	Medium term	Investigate regulations	Lead Councillor and youth groups (youth club, scouts, school etc)	None	Parish Council
	Look at improving mobile and broadband communication	Immediate	Contact service providers	A working group	None	Parish Council	
	(4) Promote idea of a Walking Club	Form a group of interested people	Medium term	Identify lead person	Group members	None	To be decided
	(5) Build a Community Hall.	Group formed. Feasibility Study completed 28/02/09.	Medium/long term	To find funding and to produce business plan.	Community Hall Steering Group	To be investigated	Steering Group/Parish Council
(6) Increase Police Presence within Parish	Encourage greater visibility of PCSO within the community.	Short term	Talk to PCSO	PCSO and rural beat officer	None	Parish Council	
(7) Introduce Neighbourhood Watch Schemes.	Contact NHW association?	Short /medium term	Look into forming a group	Neighbourhood watch/PCSO	None	PCSO/NHW scheme leader	

(8) Assess age profile of village inhabitants	Need to look at the balance of age differentiation in village.	Long term	Carry out survey/census	A Working Group	Cost of survey	Working Group
	Investigate why the young might be leaving – jobs, housing, price of houses?	Long term	Carry out survey/census	A Working Group	Cost of survey	Working Group
(9) Improve facilities for the disabled.	The Link Children's Centre are hoping to be able to deliver some facilities & services for the under 5's with disabilities.	Short term	Underway	Link Centre	MDC/SCC	Link Centre
	Put forward suggestions for disabled access to Church Hall.	Short term	Talk to Church Council	Church Council	Cost of ramp	Church and Parish Councils
	Investigate lower kerb sides.	Medium/long term	Talk to SCC Highways	SCC Highways and Parish Council	SCC	Parish Council
	Consider the needs of the disabled and elderly in provision of facilities within the Parish i.e. luncheon club	Short/medium term	Conduct survey of older members of community	A Working Group including relevant local groups	Cost of survey	Working Group/Parish Council
(10) Improve services for Youth within the Parish.	Include Youth requirements within community building	Long term	Inform community hall working party	See community hall details		
	Investigate BMX/Cycle track	Medium term	Investigate costs	A Working Group	To be investigated	Working Group/Parish Council
	Look into Youth representative on the Parish Council.	See under community				
	Develop Youth Newsletter	Short term	Ask youth what they want	A working group – including youth workers and young people	Minimum	Working Group/Parish Council
	Investigate Skate Park	Long term	Investigate site and costs	A Working Group	To be investigated	Working Group
	Look into forming a Junior Drama Club	Medium term	Survey youth for interest	A Working Group including CF5, schools etc	Self funding	Working Group

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ENVIRONMENT	(1) Make Lower (Old) Coleford a conservation area	Form a group	Long term	Talk to MDC	A working group		Working group	
	(2) Improve pavements & walkways in village especially 'safer routes to school'.	A Working Group to investigate	Short term	Form group, survey the Parish	A Working Group (link in to group looking at dropped kerbs also), SCC, school	To be investigated, SCC	Working Group, Parish Council, school	
	(3) Encourage residents to take pride in the Parish and improve the overall appearance of the village.	Historical articles in 'On the Map' to promote interest and knowledge.		Short term	Gather articles	Working group	None	?
		Install planted pots & baskets and trees to soften some areas of the village.		Medium term	Look into planting possibilities	Environment sub committee, school and volunteers	Plants and sundries from ESC budget	Environment sub committee/Parish Council
		Organise litter picks		Short term	Set dates	ESC, PCSO, school, Youth Club, scouts, majorettes, cadets	None	Environment sub committee/Parish Council
		Tidy public spaces and encourage private residents to do the same.		Medium term	Develop awareness plan	Environment sub committee		Parish Council
		Install more litter bins.		Short term	Bins purchased, installation progressing	Parish Council, Lengthsman	As per Parish Council budget	Parish Council
		Consider planning applications for new developments with respect to infill issues and use of traditional building styles & materials, where appropriate		Ongoing	Inform and consult with Parish Council members	Parish Council	Development of guidelines/ design statement/PC training	Parish Council
		Organise an 'open gardens' day		Medium term	Form an organising committee	Organising committee	None	
		Organise a 'Coleford in bloom' competition		Medium term	See above	Committee as above	To be investigated	

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TRANSPORT	(1) Prevent parking on pavements, encourage better parking.	Involve PCSO, inform of infringements	Short term	Work with PCSO	PCSO	None	Parish Council
		Find ways for people to park off-street where possible, to use existing parking and if possible to provide parking enforcement.	Long term	Investigate options	A Working group	To be investigated	Parish Council
	(2) Control speed in village, investigate traffic calming measures.	Investigate lower speed limits, installation of cameras and/or warning signs	Short term	Talk to Highways /SCC	A Working Group	SCC highways	Working Group/Parish Council
	(3) Install pedestrian crossing in Goodeaves/The Crescent area.	Look at potential sites	Medium term	Talk to Highways/ SCC	Parish Council	To be investigated	Parish Council
	(4) Study of lorry usage. Time Zones, Routes, Traffic Plan.	Investigate how to do an effective study, communicate with local businesses	Medium term	Talk to Highways/ SCC	A Working group	To be investigated	Working Group/Parish Council
	(5) Improve signage to village.	Evaluate, repair, repaint and replace existing signs	Medium term	Talk to Highways/ SCC	Lengthsman/SCC	To be investigated	Parish Council
(6) Improve facilities for the disabled.	Investigate a Dial & Ride service for the Parish.	Medium term	Look into service with Mendip Community Transport	A Working group	To be investigated	Parish Council	
	Review disabled parking provisions.	Medium term	Establish working group	A Working group	To be investigated	Parish Council	

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ECONOMIC	(1) Encourage Light Industry.	Investigate MDC planning policy and grants	Long term	Set up Working Group	A Working Group	To be investigated	Working Group/Parish Council
	(2) Encourage IT working from home.	Promote services and benefits (eg tax allowances)	Short term	Write article for OTM and website	A Working Group	None	
	(3) Encourage development of local businesses.	Develop a business network.	Long term	Establish business contacts, promote mutual support	A Working Group		Parish Council/working group
		Develop schemes to encourage people to spend money locally.	Long term	Look into options	A Working Group		Parish Council/working group
	(4) Improve tourism.	Greater promotion of local footpaths, via leaflets and online maps.	Medium term	Set up Working Group	A Working Group	Costs of leaflets	Working Group/Parish Council
Promotion of holiday lets within the village.		Medium term	Contact owners	A Working Group	None	Working Group/Parish Council	
(5) Large map of village with landmarks & footpaths ('You Are Here' map)	Develop footpath location map	Medium term	Set up Working Group (as above?)	A Working Group	To be investigated	Working Group/Parish Council	

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EDUCATION	(1) Improve access to education across the community	Investigate establishing holiday play schemes	Medium term	Review existing provision	A Working Group	To be investigated	Working Group/Parish Council
		Look at adult learning opportunities	Medium term	Review existing provision	A Working Group		Working Group/Parish Council
		Promote local education facilities to the whole Parish	Short term	Write articles for OTM and website about education opportunities	A Working Group, link centre, education providers	None	Working Group/Parish Council