

Parish Council of Coleford

Minutes of the Parish Council Meeting held on Tuesday 27th September 2016

Public Forum

Cllr Evans said that earlier in the year, BT had said that the red telephone box at Careys Mead, was due to be painted between June and September this year. Clerk to chase. VW

Present

Cllr P Ham (Chairman)

Cllr Townsend, Fisher, Gurd, Conn, Turner, Evans, Horler and Talbot.

1 **Apologies for Absence (acceptance of any reasons offered)**

Cllrs Banks, Littlechild and Neesam

Cllr Foot did not attend

2 **Declaration of Interest and Dispensations granted since last meeting**

There were none

3 **Approve minutes of the last Parish Council Meeting held 10th and 23rd August 2016 and matters arising.**

It was agreed that the minutes for the 10th August 2016 were accurate and therefore duly signed by the Chair.

It was agreed that the Clerk would resend the minutes from the meeting held on the 23rd August and for them to be approved at the next meeting. VW

All matters arising have been completed or will be discussed during the meeting...

It was asked how last month's meeting between the residents of the Rose and Crown Cottages, Philip Ham, Andrew Wallis (specialist consultant) and Mike Isherwood of MDC. Cllr Ham gave a brief report but said that a further meeting needs to be arranged for all parties to consider the specialists findings. Clerk to arrange. VW

4 **Planning applications**

4.1 Decisions on Previous Applications

The following applications have been approved by MDC:

2016/1576/FUL – Proposed 4 bedroom, 2 storey dwelling house & associated access parking and amenity space.

Avalon, Lipyeate, Coleford
Approved with conditions

2016/1726/FUL – a proposed close boarded fence behind an existing classroom building, and in front of a stone wall.
Newbury School, Tinkers Lane, Newbury, Frome
Approved with conditions

2016/1726/LBC – a proposed close boarded fence behind an existing classroom building, and in front of a stone wall.
Newbury School, Tinkers Lane, Newbury, Frome
Approved with conditions

2016/1606/HSE – Construction of a crossover in road verge and footpath to provide vehicular access
2 Goodeaves Close, Coleford, Radstock, BA3 5RG
Refused

2016/1742/HSE – Single storey rear living room extension
90 Mendip Vale, Coleford, Radstock, BA35PP
Approved with conditions

2016/1488/FUL – The erection of two agricultural buildings and temporary (3 years) permission for the siting of agricultural workers accommodation.
Spring Water Farm, Anchor Road, Coleford, Radstock
Application withdrawn

Correspondence has been received from NHS England enclosing copies of the letters which have been received in support and against the three pharmacy applications as follows:

- Dudley Taylor Pharmacies Limited
- Prasant Mandahar
- Unicare Pharmacy Limited

The information had been circulated to all Councillors for consideration and comments. Cllr Townsend reported that he felt that no further action was required to back up the Councils view that the applications should be refused, which was agreed by all present.

- 4.2 **The Chairman agreed to take agenda item 10 - Patient Group meeting.**
Cllr Horler report Care & Quality Commission have inspected the surgery with the results due soon. It has been agreed that more information will be put into OTM and on the surgery website to help keep people informed and to provide feedback.

- 4.3 Present Applications
All Councillors had considered the plans for the applications listed below prior to discussion.

- 4.3.1

2016/2164/ADV – Crossway Stores Highbury Street Coleford Radstock Somerset

Changes to fascia sign on 2 elevations plus window graphics on 1 elevation

- 4.3.2 Cllr Gurd proposed that the application be approved, which Cllr Turner seconded.

Vote 7 in favour, 0 against and 2 abstention (2 Due to District Councillors)

2016/2236/HSE - Single Storey Rear Extension
17 Coal Barton, Coleford, Radstock BA3 5PF

Cllr Horler proposed that the application be approved, which was seconded by Cllr Evans

Vote 7 in favour, 0 against and 2 abstention (2 Due to District Councillors)

5 Highway and Footpath Issues to include:

5.1 Lead Councillor Report – Alan Townsend

Cllr Townsend met with Charlie Higgins, Somerset Highways on 13th September. The following points were raised:

- 5.2
- Lipyeate - AT reported that on 11th September twice in a few yards by the Lipyeate House entrance he had been forced into the hedge while jogging. One car had touched his clothing. Additional SLOW signs or Road Narrows signs needed.
 - Springers Hill/High St/Underhill – AT tabled the marked up map of incidents caused by HGVs as prepared by Cllr Conn. This will be forwarded to C Betty.

The following sites were visited:

- Holcombe Speed Limit Signs – CH confirmed that if any signs were hidden by foliage it is the responsibility of the landlord/hedge owner to cut it back.
- Dark Lane, Holcombe – The newly created wide field gate has zero visibility to the north. Planning position to be checked.
- Common Lane - CH again reminds us that overhanging growth is the responsibility of the hedge/tree owner.
- Springers Hill etc – our route through Underhill was blocked by a brewers dray unable to pass a scaffolding wagon.
- Hippy's Farm – depression by bridge inspected and agreed to require filling
- Soho – long edge erosion repairs noted
- Mendip Vale, opposite no 33 – poor quality of cutting back noted, CH agreed to attend to the dangerous stumps on the footpath.

Items Reported by Councillors

Cllr Turner said that despite the footpath kerb at Goodeaves being lowered, it is still not a satisfactory result. Cllr Townsend to speak with Wynn Bevan to highlight that it requires further attention.

6 Finance

The Clerk confirmed that the VAT return for the last financial year has been completed and amounted to of £788.23, which has been submitted to HMRC.

The final payment of £2000 from the Tesco's grant has been received.

6.1 Agree new quote from Sign Efex for interpretation board

The Clerk explained that the quote from Sign Efex received in January for the printing of the interpretation board for the Butterfly bank was no longer valid. The new quote had increased from £95 to £104. All Councillors agreed to go ahead at the new price and for Sign Efex to undertake the installation for a charge of £42. Clerk to place the order. VW

Vote 9 in favour, 0 against and 0 abstention

6.2 Conclusion of Audit 2015/16

The Clerk confirmed that the audit has concluded and that the required notices have been placed on both village notice boards and website where they will remain until the required period of time has passed.

6.3 Accounts Approved for Payment

Clerk Expenses – inc £74.50 SLCC	£ 125.74
Sign Efex – Vinyl overlay for tel no	£ 21.60
LCR Renewal	£ 17.00
Big Wood Play Systems	£5250.00
M J Still Landscaping & Maintenance	£1950.00
Soft Surfaces Ltd	£3575.40
EDF	£ 66.82
Noel House	£55.00

All Councillors voted unanimously in favour of the cheques being authorised. They were then signed by the Clerk, Cllr Townsend and Cllr Horler.

Vote 9 in favour, 0 against and 0 abstention

7 **Update on street cleaning**

Cllr Horler and Cllr Neesam met with Lisa Wassell the Contracts Manager from Mendip District Council and made a thorough inspection of the roads around the lower part of the village. Lisa said that where it had not been done for so long it now needs to be dug out at the kerbside, which she will ensure is actioned.

VW

It was suggested that the Clerk reports to Lisa that the bus shelters are all in need of cleaning.

It was noted that the Japanese Knot weed opposite The Eagle Inn next to the bus shelter is still very prevalent. It is growing in the 2nd property back from the road, possibly Holmlea. The Clerk to write direct to Mendip District Council marked urgent VW
TG

Concern was raised over a large Ash tree on the right of the Bridge (looking South) at the lower part of the village. Cllr Gurd will liaise with the local farmer.

8 **Playing Fields Committee Lead Councillor Report –**

8.1 Cllr Turner reported as follows:

Goodeaves – The ROSPA report relating to the seesaw and nest swing was questioned of Playforce. They have returned to the site and assure us that the Nest Swing Basket has been raised by them to the correct height and that the seesaw already complies with the 230mm minimum above ground level.

Highbury – The CRG has made all necessary repairs to the door and wash basin in the Gents toilet.

CAFC have now roofed the new shed and intend putting shelving within. This leaves them with the rendering of walls and installation of the doors.

It was noted that the changing rooms including the referee's shower room are not being regularly cleaned by the football club. CRG spent 3 hours cleaning the rooms in order to hold a meeting and for it to be ready for Village day. It may be that a regular cleaner should be employed. This should be discussed at the next Playing Field Working party meeting. PF-Ag

The repair to the timber walk on the multi play unit was repaired promptly by Noel House. PF-Ag

The Playing field is spoilt by the amount of litter that gets thrown about. – discuss further at the next working party meeting.

Coleford

The old multi play unit has been removed by J W Waste free of charge with Steve Hill agreeing to remove the remainder of the stones and waste which Jamie was unable to fit in the wagon. In lieu of retaining the slide.

The new play equipment is complete with safety surface installed. Tesco Bags of Help have been informed and the final £2000 has been released.

8.2

Roman Way

No change.

8.3

Update on installation of play equipment & removal of waste

Already covered above.

Discuss & decide on Storage Container for CRG

CRG have requested approval be given for them to purchase a shipping container to be used for storage and be sited at an agreed location within the Highbury field. Everyone agreed that a container could be placed on the field at an agreed location providing that it be painted an agreeable VW

- colour. The macadam slab at the bottom of the field may be a suitable location for the foreseeable future, bearing in mind that it is not a permanent structure and could be moved if required. The Clerk to write to the CRG to confirm principle but that the location will need to be agreed with the Parish Council prior to the installation. PF-Ag

Vote 9 in favour, 0 against and 0 abstention

Charges for the playing field

CAFC are not happy with the new charges for use of the changing rooms. It was agreed that the Playing Field working party needs to hold a meeting inviting John Hansford of CAFC to discuss the charges and come to agreement. It was agreed that it may be a good idea to give CAFC a copy of the Charity accounts for the Highbury field so that they can see how much was spent by the Parish Council last year.

9 **Report from Halecombe quarry meeting**

Cllr Horler reported that if the planning application to extend the quarry was to be granted, a Community fund worth £15K per year would be available for the Quarry Liaison group to manage. Local groups would then be able to apply via Parish Councils.

It was felt that the information provided at the meeting was helpful and the general feeling was that if the application was submitted then it would seem favourable.

10 **Meetings to attend**

Training is being offered by ICCM for Management of Memorials inspection workshop on the 28th February 2017 to be held at Sherborne Town Council. Cllr Gurd and the Clerk expressed an interest in attending the course. After discussion it was agreed that Cllr Gurd should attend. The course costs £165 for non-members which it was agreed that the Parish Council will pay. Clerk to make the booking. VW

Vote 8 in favour, 0 against and 1 abstention

AT

CPRE Somerset AGM & 90th birthday celebration 12.45pm on 13th October 2016. Cllr Townsend to attend.

SALC have confirmed there are still spaces on the planning trainings sessions hosted by Andrea Pellegram:

13/10/16 – Town Planning from the Parish & Town Council perspective

7/12/16 – Negotiate a better outcome in planning

02/02/17 – You need a good strategy.

11 **Correspondence**

A reading pack was to be passed around the Councillors.

There was no correspondence that needed a response.

12 **Matters of Urgency at the Chairman's discretion**

1. Thai food vendor. Cllr Gurd and Townsend visited the van and introduced themselves and met the husband and his wife who is the actual cook and operator. They hope to visit the site on a weekly basis. Cllr Gurd and Townsend shared the arrangement which the Council had in place with the Pizza vendor last winter and it was suggested that there should be a similar arrangement with them.

The Clerk spoke with Mr Jeffrey Chant who confirmed that on the first Thursday they took £135.00 and suggested that they might pay 10% of the takings which would have equated to £13.50 for the night. He said that it would be difficult to keep a record of the different dishes that have been sold as there are so many and as everything is cooked fresh at busier times it could be quite a challenge. This is why a percentage of the takings would suit them better.

VW

After discussion it was agreed that a charge of £20 per week should be paid for a trial period of 4 weeks when it should be reviewed. The Clerk to write to inform of this proposal.

VW

2. Cllr Ham reported that the email received and circulated from Maxema Ltd incorrectly states on the paperwork that the site would be accessed via Rush Ash Lane, Off Anchor Road when it is in fact the drive into Springwater Lane Farm. It was agreed that the Clerk should contact Shared Access to ask if they are aware of the said proposed mast and highlight that it may compromise any arrangement which could include Coleford PC.

13 **Date of Next Meetings:**

Wednesday 12th October 2016

Parish Council Meeting

Tuesday 25th October 2016

Planning Council Meeting

- 14 The Meeting closed at 9pm